

SCHOLARSHIP POLICY



AMAR SHAHEED KANCHAN SINGH AUTONOMOUS P.G College

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1. Introduction

Amar Shaheed Kanchan Singh Autonomous P.G College, Shivpuri Fatehpur, is committed to providing quality education and fostering academic excellence. To support our mission, we offer a range of scholarships designed to assist students in achieving their educational goals. This Scholarship Policy outlines the eligibility criteria, application process, selection procedures, and responsibilities associated with the scholarships provided by the college.

2. Objectives

The primary objectives of this Scholarship Policy are to:

- Provide financial assistance to deserving and meritorious students.
- Encourage academic excellence and reward outstanding performance.
- Promote inclusivity by supporting students from diverse backgrounds.
- Enhance access to higher education for students with financial need.
- Foster a culture of achievement, leadership, and community service.

3. Scope

This policy applies to all current and prospective students of Amar Shaheed Kanchan Singh Autonomous P.G College, Shivpuri Fatehpur, who meet the eligibility criteria for the various scholarships offered by the institution.

4. Types of Scholarships

4.1. Merit-Based Scholarships

- Awarded to students with exceptional academic performance.
- Criteria include academic achievements, standardized test scores, and other relevant accomplishments.
- Recipients must maintain a specified GPA to retain the scholarship.

4.2. Need-Based Scholarships

- Awarded to students who demonstrate significant financial need.
- Criteria include family income, financial obligations, and other relevant financial considerations.
- Recipients must provide documentation to substantiate their financial need.

4.3. Sports Scholarships

- Awarded to students with outstanding achievements in sports.
- Criteria include performance in sports events, representation at state/national levels, and potential for future achievements.
- Recipients are expected to contribute to the college's sports programs.

4.4. Cultural and Extracurricular Scholarships

- Awarded to students with exceptional talents in arts, culture, and other extracurricular activities.
- Criteria include achievements in cultural events, competitions, and contributions to college activities.

- Recipients are encouraged to actively participate in cultural and extracurricular programs.

4.5. Special Category Scholarships

- Awarded to students from specific categories such as minorities, differently-abled, and other underrepresented groups.
- Criteria include specific guidelines as per government regulations and college policies.
- Recipients must meet the eligibility criteria specified for each category.

5. Eligibility Criteria

5.1. General Eligibility

- Applicants must be enrolled as full-time students at Amar Shaheed Kanchan Singh Autonomous P.G College, Shivpuri Fatehpur.
- Applicants must meet the specific eligibility criteria for the scholarship category they are applying for.
- Applicants must maintain satisfactory academic progress and adhere to college policies and regulations.

5.2. Specific Eligibility Criteria

- Detailed eligibility criteria for each scholarship category shall be outlined in the scholarship announcements and application forms.

6. Application Process

6.1. Application Period

- Scholarship applications shall be invited at the beginning of each academic year.
- The application period and deadlines shall be announced through the college's official communication channels.

6.2. Application Form

- Applicants must complete the prescribed scholarship application form.
- The form shall be made available online and in hard copy at the college's administrative office.

6.3. Supporting Documents

- Applicants must submit relevant supporting documents as specified in the application form.
- Documents may include academic transcripts, financial statements, recommendation letters, and proof of achievements.

6.4. Submission

- Completed application forms and supporting documents must be submitted within the specified deadline.
- Late or incomplete applications shall not be considered.

7. Selection Process

7.1. Scholarship Committee

- A Scholarship Committee shall be constituted to oversee the selection process.

- The committee shall comprise faculty members, administrative staff, and representatives from relevant departments.

7.2. Evaluation Criteria

- Applications shall be evaluated based on the criteria specified for each scholarship category.
- Evaluation shall include academic performance, financial need, achievements, and other relevant factors.

7.3. Interviews and Assessments

- The Scholarship Committee may conduct interviews or additional assessments to evaluate applicants.
- Applicants shall be notified in advance if interviews or assessments are required.

7.4. Decision and Notification

- The Scholarship Committee shall finalize the list of scholarship recipients.
- Successful applicants shall be notified through official communication channels.
- The decision of the Scholarship Committee shall be final and binding.

8. Awarding of Scholarships

8.1. Scholarship Amount

- The scholarship amount and duration shall be specified in the scholarship offer letter.
- Scholarships may cover tuition fees, living expenses, or other educational costs.

8.2. Disbursement

- Scholarships shall be disbursed in accordance with the college's financial policies and procedures.
- Recipients shall be required to provide necessary banking details and documentation for disbursement.

8.3. Continuation and Renewal

- Scholarships may be renewed annually based on the recipient's academic performance and adherence to scholarship conditions.
- Recipients must submit renewal applications and meet the specified criteria for continuation.

9. Responsibilities of Scholarship Recipients

9.1. Academic Performance

- Scholarship recipients must maintain the required GPA and academic standards.
- Recipients must actively participate in academic and co-curricular activities.

9.2. Conduct and Behavior

- Recipients must adhere to the college's code of conduct and policies.
- Any misconduct or violation of college regulations may result in the withdrawal of the scholarship.

9.3. Participation in College Activities

- Recipients of sports, cultural, and extracurricular scholarships must actively contribute to related college programs.
- Recipients are encouraged to take leadership roles and promote a positive college environment.

10. Monitoring and Evaluation

10.1. Progress Monitoring

- The Scholarship Committee shall monitor the academic progress and performance of scholarship recipients.
- Regular feedback and performance reviews shall be conducted to ensure compliance with scholarship conditions.

10.2. Reporting

- Recipients shall be required to submit periodic reports on their academic and extracurricular activities.
- The Scholarship Committee shall review and evaluate the reports to ensure continued eligibility.

10.3. Feedback and Improvement

- Feedback from scholarship recipients and stakeholders shall be collected to improve the scholarship program.
- The Scholarship Policy shall be reviewed periodically to incorporate best practices and address emerging needs.

11. Compliance and Accountability

11.1. Transparency

- The scholarship selection process shall be transparent and fair.
- All decisions and actions shall be documented and made available for review.

11.2. Grievance Redressal

- A grievance redressal mechanism shall be established to address any concerns or disputes related to scholarships.
- Recipients may submit their grievances to the Scholarship Committee for resolution.

11.3. Ethical Conduct

- All members involved in the scholarship process shall adhere to ethical standards and avoid conflicts of interest.
- Any breach of ethical conduct shall be addressed in accordance with college policies.

12. Publicity and Awareness

12.1. Scholarship Announcements

- Scholarship opportunities shall be widely publicized through the college's website, notice boards, and official communication channels.
- Regular updates on scholarship availability and deadlines shall be provided.

12.2. Information Sessions

- Information sessions and workshops on scholarship opportunities and application procedures shall be organized for students.
- Academic advisors and faculty members shall provide guidance and support to prospective applicants.

13. Conclusion

Amar Shaheed Kanchan Singh Autonomous P.G College, Shivpuri Fatehpur, is dedicated to fostering academic excellence and providing equal opportunities for all students. This Scholarship Policy outlines the comprehensive framework for the administration and management of scholarships, ensuring transparency, fairness, and accountability. By offering financial assistance and recognizing outstanding achievements, the college aims to support students in their academic journey and contribute to their overall development. Through this policy, the college reaffirms its commitment to inclusivity, excellence, and the empowerment of its student community.

Approved by



Principal