

Research Policy



AMAR SHAHEED KANCHAN SINGH AUTONOMOUS P.G College

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1. Introduction

Amar Shaheed Kanchan Singh Autonomous P.G College, Shivpuri Fatehpur is committed to fostering a vibrant research environment that promotes innovation, academic excellence, and societal impact. This Research Policy outlines the framework within which research activities are to be conducted, ensuring they align with the College's mission, values, and strategic objectives.

2. Purpose and Scope

The purpose of this Research Policy is to:

- Establish a structured framework for conducting research activities.
- Encourage and support faculty, staff, and students to engage in high-quality research.
- Ensure research activities contribute positively to the academic environment and societal needs.
- Define procedures for the management, funding, and dissemination of research.
- Promote ethical standards and integrity in research.

This policy applies to all faculty members, researchers, students, and any other employees of the College involved in research activities.

3. Research Objectives

The College aims to achieve the following research objectives:

- Advance knowledge across various disciplines.
- Foster interdisciplinary and collaborative research.
- Address local, national, and global challenges through research.
- Promote innovation and technology transfer.
- Enhance the research capabilities of faculty, staff, and students.
- Ensure the dissemination and application of research findings for societal benefit.

4. Research Governance

4.1 Research Advisory Committee

The Research Advisory Committee (RAC) shall be established to oversee the research activities at the College. The RAC will be responsible for:

- Formulating research policies and strategies.
- Reviewing and approving research proposals.
- Monitoring the progress of ongoing research projects.
- Ensuring compliance with ethical standards and guidelines.
- Facilitating collaboration and partnerships with external organizations.

The RAC will consist of:

- The Principal (Chair)
- Heads of Departments
- Senior faculty members with significant research experience
- Representatives from the Finance and Legal Departments
- External experts as needed

4.2 Departmental Research Committees

Each department shall have a Departmental Research Committee (DRC) responsible for:

- Promoting research activities within the department.
- Reviewing and endorsing research proposals before submission to the RAC.
- Monitoring departmental research projects.
- Facilitating collaboration and resource sharing within the department.

5. Research Funding

5.1 Internal Funding

The College will allocate internal funds to support research activities. Internal funding may be provided for:

- Seed grants for new research projects.
- Travel grants for presenting research at conferences.
- Publication fees for open-access journals.
- Equipment and resources necessary for research.

5.2 External Funding

Researchers are encouraged to seek external funding from national and international agencies, industries, and other organizations. The College will provide administrative support for:

- Identifying funding opportunities.
- Preparing and submitting grant proposals.
- Managing funded projects.

6. Research Proposal and Approval Process

6.1 Proposal Submission

Researchers intending to undertake a research project must submit a detailed proposal to the DRC. The proposal should include:

- Research objectives and significance.
- Literature review.
- Methodology and work plan.
- Budget and funding sources.
- Ethical considerations.
- Expected outcomes and impact.

6.2 Proposal Review and Approval

1. **Departmental Review:** The DRC will review the proposal for its relevance, feasibility, and alignment with departmental and College objectives. Approved proposals will be forwarded to the RAC.
2. **RAC Review:** The RAC will conduct a comprehensive review of the proposal, considering ethical aspects, resource requirements, and potential impact. Approved proposals will receive a formal approval letter, outlining the terms and conditions.

7. Conduct of Research

7.1 Ethical Standards

All research conducted at the College must adhere to the highest ethical standards. Researchers are expected to:

- Obtain necessary ethical clearances before commencing research.
- Ensure informed consent from participants.
- Maintain confidentiality and privacy of research subjects.
- Avoid plagiarism and uphold academic integrity.

7.2 Research Misconduct

Research misconduct, including fabrication, falsification, and plagiarism, is strictly prohibited. Allegations of misconduct will be investigated by the RAC, and appropriate disciplinary actions will be taken.

8. Intellectual Property

8.1 Ownership and Rights

Intellectual property (IP) generated from research activities shall be owned by the College. However, researchers will be granted rights to use and publish their findings, subject to agreements with the College.

8.2 Commercialization

The College encourages the commercialization of research outputs. The RAC will assist researchers in identifying commercialization opportunities and negotiating agreements with industry partners.

8.3 Revenue Sharing

Revenue generated from the commercialization of IP will be shared between the College and the researchers as follows:

- **Researchers:** 60%
- **Department:** 20%
- **College:** 20%

9. Research Collaboration and Partnerships

9.1 Internal Collaboration

The College promotes interdisciplinary research and collaboration among departments. Researchers are encouraged to form teams to address complex research problems and share resources.

9.2 External Collaboration

The College will establish partnerships with national and international universities, research institutions, industries, and government agencies to enhance research capabilities and impact. Collaborative agreements will be facilitated by the RAC and the Legal Department.

10. Research Dissemination

10.1 Publications

Researchers are encouraged to publish their findings in peer-reviewed journals, conference proceedings, and other reputable platforms. The College will support open-access publications to ensure wider dissemination.

10.2 Conferences and Workshops

The College will organize and support participation in national and international conferences, workshops, and seminars to promote research dissemination and networking.

10.3 Public Engagement

Researchers should engage with the public to communicate their research findings and their societal implications. The College will facilitate outreach activities, including public lectures, exhibitions, and media engagement.

11. Research Infrastructure and Resources

11.1 Laboratories and Equipment

The College will invest in state-of-the-art laboratories and equipment to support cutting-edge research. Access to these facilities will be managed by the respective departments.

11.2 Library and Information Resources

The College will provide access to comprehensive library resources, including books, journals, databases, and online resources. Researchers will receive training and support in utilizing these resources effectively.

12. Capacity Building and Training

12.1 Faculty Development

The College will organize faculty development programs to enhance research skills and knowledge. These programs may include workshops, seminars, and training sessions on research methodologies, grant writing, and ethical practices.

12.2 Student Involvement

Students will be actively encouraged to participate in research activities. The College will provide research scholarships, internships, and opportunities for students to present their work at conferences.

13. Monitoring and Evaluation

13.1 Progress Reports

Researchers are required to submit periodic progress reports to the DRC and RAC. These reports should outline:

- Research activities conducted.
- Milestones achieved.
- Challenges encountered.
- Adjustments to the original plan, if necessary.

13.2 Final Report

Upon completion of the research project, a final report must be submitted to the RAC, detailing:

- Research outcomes and findings.
- Publications and presentations.
- Financial summary.
- Impact and future directions.

14. Recognition and Awards

14.1 Research Excellence Awards

The College will recognize and reward outstanding research through annual Research Excellence Awards. Awards will be given in various categories, including best publication, best student researcher, and best collaborative project.

14.2 Promotion and Incentives

Research achievements will be considered in faculty promotion and tenure decisions. The College will also provide financial incentives for securing external research grants and publishing in high-impact journals.

15. Policy Review and Amendment

This Research Policy will be reviewed annually by the RAC to ensure it remains relevant and effective. Amendments to the policy will be approved by the Principal and communicated to all stakeholders.

16. Conclusion

Amar Shaheed Kanchan Singh Autonomous P.G College, Shivpuri Fatehpur is dedicated to fostering a research culture that promotes innovation, academic excellence, and societal impact. This Research Policy provides a comprehensive framework for conducting and managing research activities, ensuring they align with the College's mission and values.

By encouraging and supporting faculty, staff, and students to engage in high-quality research, the College aims to create a dynamic and collaborative environment that contributes to the advancement of knowledge and addresses pressing societal challenges.

Approved By



Principal